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POSTING DATE:

May 17, 2017

POSITION:

Professor of Chemistry (Fall 2017)

SALARY:

2017/18 minimum is \$45,550 commensurate with credentials and experience plus excellent fringe benefits. For education beyond the master's, the starting range may be higher.

QUALIFICATIONS:

Required: Master's degree in Chemistry or related field with a minimum of 18 graduate hours in Chemistry or a related field. Ability to teach introductory chemistry classes, including organic chemistry, with the potential to teach related courses in the candidate's field of expertise. Candidate must communicate effectively both verbally and in writing, relate well to learners of different ages and multi-cultural backgrounds and demonstrate commitment to the philosophy and mission of a comprehensive community college. Completion of EDU 250 – The Community College within two years of initial employment, or transcript indicating successful completion of similar course at another college.

Preferred: A doctorate in Chemistry or related biological science. Experience in teaching freshman and sophomore (or 100 and 200) level major and general education laboratory/science courses. The ability to promote and support the 2+2 partnerships with Arizona universities.

Note: Position available Fall 2017.

TYPICAL DUTIES:

Teach 15 equated load hours/semester (to include material and preparation time; equates typically to 3 courses/semester); develop and grade exams and instruments to evaluate student learning and progress; submission of student grades/progress as required by the programs/policies of the Instruction area.

Maintain a minimum of 5 office hours/week/semester load and direct interaction with students in a formal learning environment for a 15 equated load hour schedule.

Remain current in his/her discipline, updating course content when appropriate. Maintain standard syllabus/outline for each course, in accordance with program/procedures. Update course syllabus/outline annually.

Working with Division Chairs and Departmental faculty, develop and implement processes and tools for assessment of teaching and student learning outcomes incorporating appropriate methodologies and technology.

In collaboration with colleagues and the Director of Assessment, Program Review, Curriculum and Articulation and under the guidance of the Vice President for Learning Services/Division Chair, develop a system for evaluation of teaching and learning including course competency expectations and student outcome measures.

Working with the Division Chair, incorporate results of assessments to modify instruction and materials in general education.

Collaborating with Division Chair and division Faculty, the Vice President for Learning Services, and Director of Assessment, Program Review, Curriculum and Articulation, identify student-learning outcomes; develop assessment processes and tools; incorporate results to enhance/modify instruction and material, degree program, course cluster, and/or certificate program as appropriate.

Working and coordinating with Student Services and the Division Chair actively participate in student recruitment, retention, and advisement activities and programs.

Participation in institutional functions such as, but not limited to, college committees, task forces, club sponsorships, facilitation of advisory committees, student/faculty recruitment, and mentoring of new and adjunct faculty. Participation may be directed by the Division Chair or the Vice President for Learning Services.

Maintain 10 positive interaction hours/week. Attend graduation ceremonies.

Serve as a resource for faculty members.

Participate in professional developmental activities outside the College, such as but not limited to, community events, boards, clubs, and conferences. Coordinate such participation with the Division Chair, the Vice President for Learning Services, or Director of the Center for Teaching Effectiveness, as appropriate.

Serve on local and state advisory committees as directed by the Division Chair.

Participate in adjunct faculty recruitment.

Serve as a resource for adjunct faculty.

Budget for equipment, materials, and supplies to support courses of primary responsibility.

Assist with maintaining and securing equipment in the laboratory. Develop and conduct field trips.

Work with Department and Division faculty to help develop and support intern, research, and work experiences for students at all levels.

Develop an active program of study that will complement and extend the current science offerings in Yuma.

Other duties as assigned.

CLOSING DATE:

First review of applications begins June 15, 2017. Position will remain open until a suitable candidate is found.

ADDRESS INQUIRIES TO:

Arizona Western College

Human Resources

Phone: (928) 344-7505 / FAX: (928) 317-6001 / TTY: (928) 344-7629

APPLICATION PROCEDURE:

The following materials are required for application. Please note that incomplete, illegible, or late application materials will not be reviewed.

1. Completed application
2. Cover Letter
3. Resume or curriculum vita
4. Unofficial College/University transcripts

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